



COMMITTEE MEETING MINUTES

The
Great
Doddington
Club

26TH March 2024 19:30

PRESENT

Steve Taschini, Frank Puttnam, John Kilsby, Richard Wagstaff, Layla Leighton, Tim Ellwood, Nick Wood, Brenda Hawkins (Secretary – Martin Freeman)

ACTIONS C/F FROM LAST MEETING

1. All to sign proposed Conflict of Interest Declarations, ST to distribute the form for approval.

PRESIDENT'S ISSUES

1. Land update.

A proposal was made to neighbour Anthony Grilli for an uplift clause to be made for any agreement as regards a sale of the rectangular piece of land which abuts the Club. On investigation, it was found that this agreement would add £2.5k to the suggested £10k sale price and legal fees. As the Grilli's were to meet all legal fees, Anthony felt this wasn't something they could add to the existing offer. The Committee will keep this matter open for now and report back to the Members on any developments.

2. Wakes, catering, food provision in future

Steve met with LTN Catering (Jason) and Layla. There was an agreement made to form a service level agreement between GDC and LTN for catering for wakes and events for an initial twelve months with food be prepared off site.

This followed a survey of other possible providers which proved unattractive.

ACTION – ST

3. One file of all Club contract details
To be developed. ACTION – JK and MF
4. Trustee tenure periods, need to amend constitution to avoid all Trustees tenures ending at the same time. Meeting being held with the Trustees on 10th April to discuss - ACTION ST and MF
5. Membership supervision, we need someone responsible for the management of the membership process. This would include extracting data from sales to help future business planning, it would also include ensuring the renewals process was efficiently managed across the year. Although it was thought no Committee member could currently take this on, Layla would check to see if any of the Bar staff could do so. (*Presidents note – I feel this responsibility should rest with the Committee to ensure proper accountability and scrutiny, so I suggest we recruit a new member to do this.*) ACTION ST
6. Rules and Constitution
A link to the website where these are posted to be given to everyone renewing their memberships. The latest version (agreed at the AGM) will be signed and uploaded. – ACTION ST
7. New staff pay, pension and holiday pay arrangements.
New minimum wage pay adjustment agreed for staff as from 1st April, with appropriate adjustment to maintain General manager and Bar Supervisor pay differentials. Accrued holiday pay for zero hours staff paid up to end March. As from April this to be paid weekly.
8. Discussion on cost of club operations and business model.
The running of the Club has been relatively stable cost-wise, but we are not out of the woods. Was agreed to place a two-month embargo on project spending unless very urgent. Further discussions to follow on how to increase business turnover and profitability.

WORKGROUP UPDATES

1. Finance – Richard W

Feb turnover £27.4k. Feb profit £3.5k profit, Year to date profit £8.1k net profit.

It is noted that we need a turnover of £18k per month on average to break even.

2. Building, refurb etc. – John K

The new boiler is still playing up Possible need for a full flush and not just radiators.

Fan to be installed in Ladies Toilets.

A discussion ensued on the smoking shelter to be tidied and intention to move further down the valley nearer the decking.

Tim offered to source a shed for outside storage which would enable the future purchase of a Club BBQ.

3. Entertainment – Brenda H

Proposed Casino Night in December to be ticketed.

May's band booked for New Years Eve too. Higher cost due to the time of year. Tickets to be sold to offset.

We are taking bookings for the Craft Fair later this year.

Last year's Beer Festival was considered a disappointment, this year to be more focused and shorter.

Agreed to have a review of our entertainment offer to see if we are focusing too much on a limited variety of activities.

4. Bar and Catering incl. Greene King – Layla

Cellar management good as we head towards Greene King takeover from Marstons.

Greene King installing 8/9/10 April.

New font contract to be passed to secretary.

AGENDA ITEMS NOTIFIED FROM COMMITTEE

1. Licensing Club for marriages (LL)

North Northants Council meeting with Layla at GDC on 9th April to discuss the requirements – Layla to report back to the Committee for further discussion.

2. Go Fund Me (LL)

Suggestion to hold another fund raising process to help with major projects such as the decking. Agreed to keep on agenda for more discussion.

3. Key Holders (ST)

JK to take the full set held by Martin P. LL has a full set. ST full set.

4. Repairs to field gate at side of property (LL)

To remind Tom Griffiths via David Smith - ACTION ST

5. Formal Licenses. (MF)

If any Committee Member holds any Formal Licenses in their files, please forward to the Secretary.

DATE OF NEXT MEETING

Tuesday April 23rd at 7pm in the Club.